

**BCCSL Board Meeting**

Tuesday, May 7, 2020 @ 7:00pm – 9:00pm

VIA Conf Call

<b>A. Agenda</b>			
		Discussion	Action Items
1. Review & Approve Agenda Motion to adopt, carried (Andrea, Rein)	Joe		
2. Review and Approve minutes from previous meeting Motion to adopt, carried (Andrea, John B.)	Joe		
<b>B. Previous Business Arising</b>			
1. District New Member Inclusion	Joe	Waiting on letter from CSA to be distributed to BC Soccer.	
2. League Championship	Joe	Still under discussion, different models being decided.	
3. 2020 – 21 Dates	Joe	Waiting on VIA Sports to advise on next steps of return to play and reassess as the information comes out.	
4. Metro Level	Joe	Waiting as per #3 above.	
<b>C. Reports</b>			
1. League Administrator	Matt	Report attached	
2. Finance	Matt	Report attached	
3. TAC	Steve	No report	
<b>D. New Business</b>			
1. Cascadia League	Joe	Discussion about asking the league to refund money as it is becoming clear that the league will not be able to run in the format that all expected. Chairs liaison to reach out to discuss the matter with the League.	
2. Return to Play	Gregor	Need to ensure clubs running programs that adhere to health regulations. Individual districts have right to sanction clubs within	

		their boundaries. Districts to align policy on sanctions for clubs and individuals breaking health authority regulations.	
3. BCCSL Roles	Joe	Review roles within the BCCSL: Chair, Vice Chair, Secretary, Treasurer. Establish annual terms for the positions in June.	
<b>E. Correspondence/Communication</b>			
<b>F. Next Meeting</b>			
June 2, 2020			

<b>Attendees</b>	<b>Position</b>	<b>In Attendance</b>
Joe Basic	Chair - TCYSA	Yes
Harj Dhaliwal	Secretary – South Fraser	Yes
Andrea Laycock	Treasurer – Fraser Valley	Yes
John White	North Shore	No
Rein Weber	Richmond	Yes
Gregor Young	Vancouver	Yes
John Berry	Burnaby	Yes
David Buzza	Alouette	No
Steve Kindel	BCCSL TD Committee Chair	No
Matt Holbrook	BCCSL League Administrator	Yes

# BC Coastal Soccer League

## Profit and Loss

Basis: Accrual

From 04/01/2019 To 03/31/2020

<b>Account</b>	<b>Total</b>
Operating Income	
Fines / Fees	32,750.00
Sales	103,455.00
<b>Total Operating Income</b>	<b>136,205.00</b>
Cost of Goods Sold	
<b>Total Cost of Goods Sold</b>	<b>0.00</b>
	<b>Gross Profit</b>
	<b>136,205.00</b>
Operating Expense	
Admin support	1,230.00
Bank Fees and Charges	190.00
Contract - Discipline Manager	5,900.00
Contract - General Manager	55,440.00
Contract - League Scheduler	17,500.00
IT and Internet Expenses	188.48
League Cup refs / fields	600.00
Meals and Entertainment	697.88
Medals and Awards	13,175.71
Meeting Room	2,239.33
Office Supplies	144.03
Other Expenses	210.66
QScriptor	855.00
Returned Team Bond	500.00
Stack - scheduling software	6,115.00
<b>Total Operating Expense</b>	<b>104,986.09</b>
	<b>Operating Profit</b>
	<b>31,218.91</b>
Non Operating Income/Expense	

BC Coastal Soccer League  
 Balance Sheet  
 Basis: Accrual  
 As of 03/31/2020

Account	Total
<b>Assets</b>	
<b>Current Assets</b>	
Cash	84623.54
Accounts Receivable	18750
<b>Total Current Assets</b>	<b>103373.54</b>
<b>TOTAL ASSETS</b>	<b>103373.54</b>
<b>Liabilities &amp; Equities</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Opening Balance Adjustments	72154.63
<b>Total Current Liabilities</b>	<b>72154.63</b>
<b>Total Liabilities</b>	<b>72154.63</b>
<b>Equities</b>	
Current Year Earnings	0
Retained Earnings	31218.91
<b>Total Equities</b>	<b>31218.91</b>
<b>TOTAL LIABILITIES &amp; EQUITIES</b>	<b>103373.54</b>

<b>Account</b>	<b>Total</b>
<b>Total Non Operating Income/Expense</b>	0.00
<b>Net Profit/Loss</b>	<b>31,218.91</b>

\*\*Amount is displayed in your base currency **CAD**



## **BCCSL ADMINISTRATOR'S REPORT FOR THE MAY 7th BOARD MEETING**

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### **METRO SUBMISSIONS**

Here are the received metro team submissions:

[https://drive.google.com/file/d/1zSEOnYfZG6TVqJ\\_Xh9AcZbuQEzwZ8nrb/view?usp=sharing](https://drive.google.com/file/d/1zSEOnYfZG6TVqJ_Xh9AcZbuQEzwZ8nrb/view?usp=sharing)

### **WEBSITE / SOFTWARE**

Here is the implementation plan for the website buildout and launch:

- April 7 - GC/MH meeting to layout the needs and design for website - ***DONE***
- May 15 - first design draft shared between GQ/MH - ***DONE***
- May 31 - final site ready - ***in phase now of loading docs and final layout edits***
- June 1 - Matt to start adding content/docs - ***already started***
- June 15 - go 'live' with new site

Gordon and I have been working on the extra requirements in QScriptor, ie: ID cards and printable game rosters. We are also working with Jackie to ensure players in the new system can have a "record" in the background for her and I to track and administer discipline. While referee reports will still be done in the BC Soccer system, having the ability to track player accumulation of cards and discipline in our system is important. Gordon is also working on adding the ability for Jackie to suspend a player within QScriptor for a designated game, so a ~~strike through~~ would show for that specific suspension/game when the roster is printed.

### **ADMIN AND POLICY HANDBOOK**

As per the agreement from the rules revision process, I've taken the items out of the rules that we deemed "policies", and those will be combined with the previous admin handbook to create a new "2020 BCCSL Admin & Policy Handbook".

I have this in draft form now, and I'm just working with Gordon to ensure the right directions of how to use QScriptor for all districts/clubs/teams gets added in. This will be ready to share for the next board meeting.